

3rd September 2020

Dear Parents and Carers,

Welcome back Years 5, 3 & 1 – Returning to School Monday 7th September

I hope you have all had a happy and restful summer holiday. We are all really excited to welcome you and your children back on Monday 7th September 2020. The staff at Halley have been working hard over the holidays to make sure classrooms and the school is ready for your children so that we can learn and play safely again.

There are some changes you need to be aware of and it will be important that you adhere to these as they are an important part of how we can all keep ourselves and each other safe during this time.

Lyra class (yr5) will be entering and exiting the school via the gates from Ben Johnson Street. There will be a member of staff on duty to assist. The start of school for Lyra class will be 8.50am, the gates will open 8.40am and will close at 9am. The end of the school day will be 3.20pm, again gates will open 10 minutes beforehand.

Orion class (yr3) will be entering and exiting through their usual entrance on Halley Street. There will be a member of staff on duty to assist. The start of school for Orion class will be 9am, the gates will open at 8.50am and will close at 9.10am. End of school day will be 3.30pm, again gates will open 10 minutes beforehand.

Pegasus class (yr1) will be entering and exiting through their usual KS1 entrance on Halley Street. There will be a member of staff on duty to assist. The start for school for Pegasus class will be 8.50am, the gates will open at 8.40am and will close at 9am. The end of school day will be 3.20pm, again gates will open 10 minutes beforehand.

As you can see from arrival and collection times it is imperative parents and carers are prompt as during this time we need to minimise contact with other groupings and staff as much as possible. Our aim is to remain open, so that we can teach and to keep both the school and our families Covid-19 free; we can only do this with your help and support with the systems and timings we have put in place.

When collecting your children at the end of the day only one parent/carer will be permitted into the designated playground. Staff and parents **MUST** observe social distancing measures,

School Premises Manager: Gregg Grieve
Finance Administrator & Frontline Officer: Zaheda Begum

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keeping 2m apart. Class teachers will dismiss children to their parents from the classroom door. There will be signage and cones to help support with distancing measures.

Attached is a more detailed newsletter about the curriculum, school procedures for social distancing and hygiene. Tomorrow , Friday 4th September at 3pm we will hold a virtual meeting for families via zoom you will be sent a link and password one hour before the meeting begins.

School Office

The mornings and end of school day are very busy times so to help manage this the school office will only be open to parents from 9.15am to 2pm. Please not that we do ask parents to avoid coming into school unless absolutely necessary. The school office will not be open before or after school hours, but will be available by phone from 8.30am to 4pm. Both Nilufa Salik (Inclusion and Welfare Officer), Shan Hardy (Inclusion and SEND Lead) and Helen Collinge and Kathleen Jeffers (Assistant Headteachers) will be outside the School at the start and end of the day and can help with any questions you may have.

Breakfast club will run from 8am to 8.45am. Children must be booked to get a place please email admin@halley.towerhamlets.sch.uk. Places are limited.

We are very much looking forward to working together over the coming term and enjoying being a school community once more.

Kind regards



Shoshannah Thompson
Headteacher

Below are links to some external sources of information which you might find helpful.